



Dear Parents,

Welcome to the 2018-2019 school year at **PATH Christian Academy!** We have a great year prepared for your children. This year in computers, our Kindergarten thru 2<sup>nd</sup> grade students will be learning about the parts of the computer as well as learning & practicing mouse control by working in the Tux Paint and Jump Start Learning programs. Beginning in 1<sup>st</sup> grade students will be introduced to Microsoft Word while 2<sup>nd</sup> grade will be introduced and begin working on their keyboarding skills using Mavis Beacon Typing. Our 3<sup>rd</sup> thru 6<sup>th</sup> grade students will be learning and building upon the basic productivity tools of Microsoft Word, Microsoft Excel, Microsoft PowerPoint, and Microsoft Publisher (5<sup>th</sup> & 6<sup>th</sup> Grade). Our 6<sup>th</sup> Grade students have the honor of creating the school yearbook. All grade levels will be working online with the IXL program to improve their math and language skills. We will also have fun holiday themed projects and educational game time planned.



Please find attached the overview for what we will be covering this year in your student's computer class.



In His service,

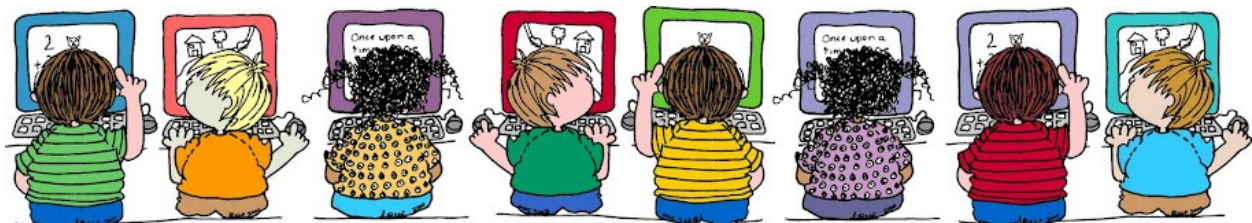
Mrs. Rodriguez

[crodriguez\\_pca@yahoo.com](mailto:crodriguez_pca@yahoo.com)

**Computer Class Wish List Please & Thank You!!!!**

Mouses / Headphones / Ink Cartridges:

Black/Cyan/Magenta/Yellow #920XL (for HP Officejet 6500)



<b>Computer Class Overview 2018/2019 - Kindergarten (Room 5)</b>				<b>Group 1 1:15-1:40</b>	<b>Group 2 1:40-2:05</b>	<b>Group 3 2:05-2:30</b>
<b>FRIDAYS ONLY 1:15PM - 2:30PM (Centers, three - 25 min groups of 6-8 students)</b>						
<b>Month</b>	<b>Date</b>	<b>Week</b>	<b>Description</b>			
AUG	8/17	1	First Week of School, Computers start after Back to School Night			
SEPT	8/24	2	Second Week of School, Computers start after Back to School Night			
SEPT	8/31	3	Review Rules & Expectations of the Computer Center	Introduce Parts of the Computer, Tux Paint and the Paint tool		
SEPT	9/7	4	Review Parts of the Computer - Simon Says	Intro Tux Paint - Tool Basics: Paint, Stamps, ABC Text		
SEPT	9/14	5	Starting JumpStart Kindergarten!	Starting Tux of Math Command		
SEPT	9/21	6	Minimum Day - No Computers	Minimum Day - No Computers		
SEPT	9/28	7	Tux Paint - More Tools: Magic Tools, Fill Bucket, Rainbows, Rain, Grass, Flowers	Pretty Park Picture		
OCT	10/5	8	Starting Match Maker, and other programs	Starting I Spy, and other programs		
OCT	10/12	9	Tux Paint Shape Tool	Shapes Tool Worksheet		
OCT	10/19	10	School Closed Teacher In Service	School Closed Teacher In Service		
OCT	10/26	11	Spelling Bee - Free Computer Time	Free time (Jump Start and other games)		
NOV	11/2	12	Tux Paint Stamp Tool & Sizing, Fill Tool	Noah's Ark, Animals 2 by 2		
NOV	11/9	13	Tux Paint - USA Flag, God Bless America!	Line Tool, Shapes Tool, Stamp Tool, ABC Text Tool		
NOV	11/16	14	Thanksgiving Project	Turkey Tux Paint Worksheet		
NOV	11/23	15	School Closed Thanksgiving Break	School Closed Thanksgiving Break		
NOV	11/30	16	Tux Paint Color Fill Tool and Eraser tools	Snowman/Winter Scene		
DEC	12/7	17	Tux Paint Shapes, Brick, Stamp Tools	Christmas Tree/Hearth Scene		
DEC	12/14	18	Tux Paint Counting	Typing numbers down the page, Line Tool, Stamping out the Count		
DEC	12/21	19	Minimum Day - No Computers	Pajama Day!		
DEC	12/28	-	School Closed Christmas Break	School Closed Christmas Break		
JAN	1/4	-	School Closed Christmas Break	School Closed Christmas Break		
JAN	1/11	20	Review Creating Shapes in Tux Paint (Circles)	Shapes Create Animals Project - Caterpillar		
JAN	1/18	21	Tux Paint Pattern Worksheets	Finding the pattern in Numbers and Shapes and Colors		
JAN	1/25	22	Speech Meet - Free Computer Time	Free time (Jump Start and other games)		
FEB	2/1	23	Last week was 100th day celebration	100 Stamps (10x10) Project		
FEB	2/8	24	Minimum Day - No Computers	Minimum Day - No Computers		
FEB	2/15	25	Tux Paint Line Tool, Fill Tool, Stamps	Aquarium / Under the Sea		
FEB	2/22	26	Tux Paint What's in a Name?	Letter Stamping, favorite things		
MAR	3/1	27	Creating Shapes in Tux Paint (triangle, circle, rectangle)	Shapes Create House, Tree, Bird with details		
MAR	3/8	28	Review Creating Shapes in Tux Paint	Shapes Create Animals Project - Bugs or Animals		
MAR	3/15	29	Minimum Day - Science Fair	Minimum Day - No Computers		
MAR	3/22	30	Tux Paint - Tools Review	Creating Your Own Funny Money		
MAR	3/29	31	Tux Paint Butterfly Project	Paint By (your own) Number		
APR	4/5	32	Tux Paint - Easter Project	Easter Computer Coloring Page		
APR	4/12	33	Minimum Day - Sports Day	Minimum Day - No Computers		
APR	4/19	34	School Closed - Good Friday	School Closed - Good Friday		
APR	4/26	-	School Closed Easter Break	School Closed Easter Break		
MAY	5/3	35	Flower Power Math (Addition/Subtraction) Tux Paint Worksheet	ABC Text Tool, Fill Tool, Grass Tool, Stamps		
MAY	5/10	36	Tux Paint - Picnic Party	Ants join your picnic, draw a picnic blanket, plate with all kinds of food		
MAY	5/17	37	Last Computer Class	Free time (Jump Start and other games)		
MAY	5/24	38	Minimum Day - Last Day of School Bash	Minimum Day - Last Day of School Bash		

**Computer Class Overview 2018/2019 - 1st Grade (Room 10)**
**WEDEDAYS ONLY 10:30AM - 11:45AM (Centers, three - 25 min groups of 4-6 students)**

Group 1	10:30-10:55
Group 2	10:55-11:20
Group 3	11:20-11:45

Month	Date	Week	Description	
AUG	8/15	1	First Week of School, Computers start after Back to School Night	
AUG	8/22	2	Second Week of School, Computers start after Back to School Night	
AUG	8/29	3	Review Rules & Expectations of the Computer Center	Review Parts of the Computer - Simon Says & Reviewing Tux Paint tools worksheet
SEPT	9/5	4	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
SEPT	9/12	5	Tux Paint Pattern Worksheets	Finding the pattern in Numbers and Shapes and Colors
SEPT	9/19	6	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
SEPT	9/26	7	Review Creating Shapes in Tux Paint	Shapes Create Animals Project - Bugs or Animals
OCT	10/3	8	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
OCT	10/10	9	Tux Paint Line Tool, Fill Tool, Stamps	Aquarium / Under the Sea
OCT	10/17	10	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
OCT	10/24	11	Practice typing your Verse for the Speech Meet	Practice typing your spelling words for the School Spelling Bee
NOV	10/31	12	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
NOV	11/7	13	Thanksgiving Project	Turkey Tux Paint Worksheet
NOV	11/14	14	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
NOV	11/21	15	School Closed Teacher in Service	School Closed Teacher in Service
NOV	11/28	16	Tux Paint Color Fill Tool and Eraser tools	Snowman/Winter Scene
DEC	12/5	17	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
DEC	12/12	18	Tux Paint Shapes, Brick, Stamp Tools	Christmas Tree/Hearth Scene
DEC	12/19	19	Free Time on Computers - Games, Tux Paint	Free Time on Computers - Games, Tux Paint
DEC	12/26	-	School Closed Christmas Break	School Closed Christmas Break
JAN	1/2	-	School Closed Christmas Break	School Closed Christmas Break
JAN	1/9	20	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
JAN	1/16	21	Creating Shapes in Tux Paint (triangle, circle, rectangle)	Shapes Create House, Tree, Bird with details
JAN	1/23	22	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
FEB	1/30	23	Tux Paint What's in a Name?	Students stamp their name and find pictures starting with the same letter as their name
FEB	2/6	24	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words 100th Day of School!
FEB	2/13	25	Tux Paint - Shape Tool Review	Get in Shape (Make a picture using only shapes)
FEB	2/20	26	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
MAR	2/27	27	Tux Paint - Stamp Alphabet Scavenger Hunt	Find stamps that begin with the letter...ABC thru Z
MAR	3/6	28	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
MAR	3/13	29	Flower Power Math (Addition/Subtraction) Tux Paint Worksheet	ABC Text Tool, Fill Tool, Grass Tool, Stamps
MAR	3/20	30	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
MAR	3/27	31	Tux Paint - Tools Review	Creating Your Own Funny Money
APR	4/3	32	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
APR	4/10	33	Tux Paint - USA Flag, God Bless America!	Line Tool, Shapes Tool, Stamp Tool, ABC Text Tool
APR	4/17	34	Terra Nova Testing Week - IXL & Computer Games Free Time	Free time (Jump Start and other games)
APR	4/24	-	School Closed Easter Break	School Closed Easter Break
MAY	5/1	35	Tux Paint - Picnic Party	Ants join your picnic, draw a picnic blanket, plate with all kinds of food, and a trail of ants!
MAY	5/8	36	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
MAY	5/15	37	Last Computer Class	Free time (Jump Start and other games)
MAY	5/22	38	Quarter ends 5/21 time for classroom cleanup	If needed free time on computers

## Computer Class Overview 2018/2019 - 2nd Grade (Room 9)

**WEDNESDAYS ONLY 12:25PM - 1:55PM (Centers, two - 45 min groups of 6-10 students)**

Group 1 12:25-01:10  
Group 2 01:10-01:55

Month	Date	Week	Description	
AUG	8/15	1	First Week of School, Computers start after Back to School Night	
AUG	8/22	2	Second Week of School, Computers start after Back to School Night	
AUG	8/29	3	Review Rules & Expectations of the Computer Center	Intro Mavis Beacon Typing Program & Scoresheets Lessons 1&2
SEPT	9/5	4	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
SEPT	9/12	5	Mavis Beacon Typing Lessons 1&2	Review Keyboard - Microsoft Word Spelling Words
SEPT	9/19	6	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
SEPT	9/26	7	Mavis Beacon Typing Lessons 1&2	Review Keyboard - Microsoft Word Spelling Words
OCT	10/3	8	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
OCT	10/10	9	Mavis Beacon Typing Lessons 1&2 QUIZ	Review Keyboard - Microsoft Word Spelling Words
OCT	10/17	10	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
OCT	10/24	11	Mavis Beacon Typing Lessons 3&4	Review Keyboard - Microsoft Word Spelling Words
NOV	10/31	12	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
NOV	11/7	13	Mavis Beacon Typing Lessons 3&4	Review Keyboard - Microsoft Word Spelling Words
NOV	11/14	14	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
NOV	11/21	15	School Closed Teacher In Service	School Closed Teacher In Service
NOV	11/28	16	Mavis Beacon Typing Lessons 3&4	Review Keyboard - Microsoft Word Spelling Words
DEC	12/5	17	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
DEC	12/12	18	Mavis Beacon Typing Lessons 3&4	Review Keyboard - Microsoft Word Spelling Words
DEC	12/19	19	Free Time on Computers - Games, Tux Paint	Free Time on Computers - Games, Tux Paint
DEC	12/26	-	School Closed Christmas Break	School Closed Christmas Break
JAN	1/2	-	School Closed Christmas Break	School Closed Christmas Break
JAN	1/9	20	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
JAN	1/16	21	Mavis Beacon Typing Lessons 3&4 QUIZ	Review Keyboard - Microsoft Word Spelling Words
JAN	1/23	22	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
FEB	1/30	23	Practice typing your speech for the Speech Meet	Review Keyboard - Microsoft Word Spelling Words
FEB	2/6	24	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
FEB	2/13	25	Mavis Beacon Typing Lessons 5&6	Review Keyboard - Microsoft Word Spelling Words
FEB	2/20	26	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
MAR	2/27	27	Mavis Beacon Typing Lessons 5&6	Review Keyboard - Microsoft Word Spelling Words
MAR	3/6	28	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
MAR	3/13	29	Mavis Beacon Typing Lessons 5&6 QUIZ	Review Keyboard - Microsoft Word Spelling Words
MAR	3/20	30	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
MAR	3/27	31	Mavis Beacon Typing Lessons 1&2 REVIEW	Review Keyboard - Microsoft Word Spelling Words
APR	4/3	32	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
APR	4/10	33	Mavis Beacon Typing Lessons 3&4 REVIEW	Review Keyboard - Microsoft Word Spelling Words
APR	4/17	34	Terra Nova Testing Week - IXL & Computer Games Free Time	Free time (Jump Start and other games)
APR	4/24	-	School Closed Easter Break	School Closed Easter Break
MAY	5/1	35	Mavis Beacon Typing Lessons 5&6 REVIEW	Review Keyboard - Microsoft Word Spelling Words
MAY	5/8	36	IXL - Language & Math Practice Problems	Review Keyboard - Microsoft Word Spelling Words
MAY	5/15	37	Last Computer Class	Free time (Jump Start and other games)
MAY	5/22	38	Quarter ends 5/21 time for classroom cleanup	If needed free time on computers

<b>Computer Class Overview 2018/2019 - 3rd Grade (Room 6)</b>				
<b>TUESDAYS ONLY 1:15PM - 2:30PM</b>				
<b>Month</b>	<b>Date</b>	<b>Week</b>	<b>Topic/Skills to be covered</b>	<b>Opening Assignment &amp; Ongoing Typing Skills</b>
AUG	8/14	1	First Week of School, Computers start after Back to School Night	
AUG	8/21	2	Second Week of School, Computers start after Back to School Night	
AUG	8/28	3	Review Rules & Expectations of the Computer Center	Review Mavis Beacon Typing (MBT) & Scoresheets Lessons 1-3
SEPT	9/4	4	MS Word - page setup, class header, saving onto laptop vs. USB, save as, locating and opening a saved document, 5 Class Rules, MBT 1-3	
SEPT	9/11	5	MS Word - Shortcuts ( Select All, Bold, Italicize, Underline, Font Type, Font Size) Numbered List - Spelling Words	MBT 1-3 & Spelling Words
SEPT	9/18	6	MS Word - Shortcuts ABC Project (Toggle, Copy, Paste, Cut, Undo, Redo, Center, Left Justify, Right Justify)	MBT 4-6 & Spelling Words
SEPT	9/25	7	MS Word - Shortcuts ( Find, Replace, New Document, Open Document, Save, Double Space, Single Space, 1.5 Space)	MBT 4-6 & Spelling Words
OCT	10/2	8	MS Word REVIEW in class then end with <b>QUIZ</b>	MBT 4-6 & Spelling Bee Words
OCT	10/9	9	MS Word Name Poem - Word ART, Borders, Backgrounds	MBT 4-6 & Spelling Bee Words
OCT	10/16	10	MS Word/Tux Paint (Paint & write about favorite Pizza)	Toggle, Cut, Paste between programs
OCT	10/23	11	MS Word - Creating a study guide	MBT 4-6 & Spelling Bee Words
OCT	10/30	12	MS Word - Creating a study guide...Project Continued	MBT 4-6 & Spelling Words
NOV	11/6	13	MS Word - Thanksgiving Project...I am thankful for...	MBT 7-8 & Spelling Words
NOV	11/13	14	MS Word - Thanksgiving Project...I am thankful for... Project Continued	MBT 7-8 & Spelling Words
NOV	11/20	15	No Computers - All School Field Trip Griffith Observatory	No Computers
NOV	11/27	16	MS Word - Christmas Is... Project Review for Test	MBT 7-8 & Spelling Words
DEC	12/4	17	MS Word - Christmas Is... Project Continued Review for Test	MBT 7-8 & Spelling Words
DEC	12/11	18	MS Word REVIEW in class then end with <b>TEST</b>	MBT 7-8 & Spelling Bee Words
DEC	12/18	19	Shortened Computer Class, Watching the Kinder-2nd Grade Christmas Play	REVIEW MS Word for Test after Christmas Break
DEC	12/25	-	School Closed - Christmas Break	School Closed - Christmas Break
JAN	1/1	-	School Closed - Christmas Break	School Closed - Christmas Break
JAN	1/8	20	Introduction MS Excel - Rows, Columns, Cells, Formatting, Sorting Data, Creating Formulas	MBT 9-10 & Spelling Bee Words
JAN	1/15	21	Introduction MS Excel continued (review all vocab terms and also creating formulas)	MBT 9-10 & Spelling Bee Words
JAN	1/22	22	MS Excel Class List Project (Names for Valentines Day mailing List)	Can You Type Your Speech from memory??
JAN	1/29	23	MS Excel REVIEW in class then end with <b>QUIZ</b>	MBT 9-10 & Spelling Words
FEB	2/5	24	MS Word - Working on Science Project (titles, labels, graphs, charts, etc.)	MBT 9-10 & Spelling Words
FEB	2/12	25	MS Excel Creating Pie Charts - M&M Project	MBT 9-10 & Spelling Words
FEB	2/19	26	MS Excel Creating Bar Graphs - M&M Project continued	MBT 9-10 & Spelling Words
FEB	2/26	27	MS Excel REVIEW in class then end with <b>TEST</b>	MBT 9-10 & Spelling Words
MAR	3/5	28	MS Word - More tools, Spell Check, Grammar Check, Dictionary, Word Count, Thesaurus	MBT Review 1-10 & Spelling Words
MAR	3/12	29	MS Word - Inserting Clip Art, Pictures, Headers & Footers	MBT Review 1-10 & Spelling Words
MAR	3/19	30	MS Word - PSALM By Me Project (for Open House)	
MAR	3/26	31	Finish All open Projects	MBT Review 1-10 & Spelling Words
APR	4/2	32	MS Word & Tux Paint Project - Mother's Day Card	MBT Review 1-10 & Spelling Words
APR	4/9	33	MS Word & Tux Paint Project - Teacher Appreciation Day Card	MBT Typing <b>QUIZ</b> 1-10
APR	4/16	34	MS Word & Tux Paint Project - Father's Day Card	MBT Typing Games
APR	4/23	-	School Closed Easter Break	School Closed Easter Break
APR	4/30	35	MS Excel Project - Creating your own word search	MBT Typing Games
MAY	5/7	36	MS Excel Project - Creating your own crossword puzzle	MBT Typing Games
MAY	5/14	37	Basic Introduction MS PowerPoint - Create a presentation together	MBT Typing <b>TEST</b> 1-10
MAY	5/21	38	Last Computer Class - File & Desktop Clean Up	Free time (Games, Games, Games)

Computer Class Overview 2018/2019 - 4th Grade			
TUESDAYS ONLY 11:00AM - 12:15AM			
Month	Date	Week	
AUG	8/14	1	First Week of School, Computers start after Back to School Night
AUG	8/21	2	Second Week of School, Computers start after Back to School Night
AUG	8/28	3	Review Rules & Expectations of the Computer Center
SEPT	9/4	4	MS Word - page setup, class header, saving onto laptop vs. USB, save as, locating and opening a saved document, 5 Class Rules, MBT 1-3
SEPT	9/11	5	MS Word - Shortcuts ( Select All, Bold, Italicize, Underline, Font Type, Font Size) Numbered List - Spelling Words MBT 1-3 & Spelling Words
SEPT	9/18	6	MS Word - Shortcuts ABC Project (Toggle, Copy, Paste, Cut, Undo, Redo, Center, Left Justify, Right Justify) MBT 4-6 & Spelling Words
SEPT	9/25	7	MS Word - Shortcuts ( Find, Replace, New Document, Open Document, Save, Double Space, Single Space, 1.5 Space) MBT 4-6 & Spelling Words
OCT	10/2	8	MS Word REVIEW in class then end with <u>QUIZ</u>
OCT	10/9	9	MS Word Name Poem - Word ART, Borders, Backgrounds
OCT	10/16	10	MS Word/Tux Paint (Paint & write about favorite Pizza) Toggle, Cut
OCT	10/23	11	MS Word/Tux Paint (Paint & write about favorite Pizza) Toggle, Cut Project Continued
OCT	10/30	12	MS Word - Creating a study guide
NOV	11/6	13	MS Word - Creating a study guide Project Continued
NOV	11/13	14	MS Word - Thanksgiving Project...I am thankful for...
NOV	11/20	15	No Computers - All School Field Trip Griffith Observatory
NOV	11/27	16	MS Word - Christmas Is... Project
DEC	12/4	17	MS Word - Christmas Is... Project Continued
DEC	12/11	18	MS Word - Christmas Cards
DEC	12/18	19	Shortened Computer Class, Watching the Kinder-2nd Grade Christmas Play
DEC	12/25	-	School Closed - Christmas Break
JAN	1/1	-	School Closed - Christmas Break
JAN	1/8	20	MS Word REVIEW in class then end with <u>TEST</u>
JAN	1/15	21	Introduction MS Excel - Rows, Columns, Cells, Formatting, Sorting, Formulas
JAN	1/22	22	Introduction MS Excel continued (review all vocab terms and also creating formulas)
JAN	1/29	23	MS Excel Class List Project (Names for Valentines Day mailing List)
FEB	2/5	24	MS Excel REVIEW in class then end with <u>QUIZ</u>
FEB	2/12	25	MS Word - Working on Science Project (titles, labels, graphs, charts, etc.)
FEB	2/19	26	MS Excel Creating Pie Charts & Bar Graphs- M&M Project
FEB	2/26	27	MS Excel REVIEW in class then end with <u>TEST</u>
MAR	3/5	28	MS Word - More tools, Spell Check, Grammar Check, Dictionary, Word Count, Thesaurus
MAR	3/12	29	MS Word - Inserting Clip Art, Pictures, Headers & Footers
MAR	3/19	30	Basic Introduction MS PowerPoint - Create a presentation
MAR	3/26	31	Basic Introduction MS PowerPoint - Create a presentation for Sacramento
APR	4/2	32	4th Grade Sacramento Trip - No Computer Class
APR	4/9	33	MS PowerPoint add final pictures from your trip to the presentation
APR	4/16	34	MS PowerPoint add final pictures from your trip to the presentation
APR	4/23	-	School Closed Easter Break
APR	4/30	35	MS PowerPoint add final pictures from your trip to the presentation
MAY	5/7	36	MS PowerPoint final project presentations - Sacramento
MAY	5/14	37	MBT Typing <u>QUIZ</u> 1-10
MAY	5/21	38	Last Computer Class - File & Desktop Clean Up

## Computer Class Overview 2018/2019 - 5th Grade

### FRIDAYS ONLY 11:00AM - 12:15PM

Month	Date	Week		
AUG	8/17	1	First Week of School, Computers start after Back to School Night	
SEPT	8/24	2	Second Week of School, Computers start after Back to School Night	
SEPT	8/31	3	Review Rules & Expectations of the Computer Center	Review Mavis Beacon Typing (MBT) & Scoresheets Le
SEPT	9/7	4	MS Word - page setup, class header, saving onto laptop vs. USB, save as, locating and opening a saved document, 5	Class Rules, MBT 1-3
SEPT	9/14	5	MS Word - Shortcuts ( Select All, Bold, Italicize, Underline, Font Type, Font Size) Numbered List - Spelling Words	MBT 1-3
SEPT	9/21	6	MS Word - Shortcuts ABC Project (Toggle, Copy, Paste, Cut, Undo, Redo, Center, Left Justify, Right Justify)	MBT 4-6
SEPT	9/28	7	MS Word - Shortcuts (Find/Replace, New Doc, Open Doc, Save, Double Space, Single Space, 1.5 Space)	MBT 4-6
OCT	10/5	8	MS Word REVIEW in class then end with <u>QUIZ</u>	MBT 4-6
OCT	10/12	9	MS Word Name Poem - Word ART, Borders, Backgrounds	MBT 4-6
OCT	10/19	10	School Closed Teacher In Service	School Closed Teacher In Service
OCT	10/26	11	Spelling Bee - Free Computer Time	Free time if Spelling Bee does not conflict
NOV	11/2	12	MS Word/Tux Paint (Paint & write about favorite Pizza) Toggle, Cut, Paste between programs	MBT 7-8
NOV	11/9	13	MS Word - Creating a study guide	MBT 7-8
NOV	11/16	14	MS Word - Thanksgiving Project...I am thankful for...	MBT 7-8
NOV	11/23	15	School Closed Thanksgiving Break	School Closed Thanksgiving Break
NOV	11/30	16	MS Word Managing Headers & Footers & Footnotes	MBT 7-8
DEC	12/7	17	MS Word Columns vs. Tables	MBT 9-10
DEC	12/14	18	Introduction / Refresher MS Excel - Formulas, Autofill, Sorting, Formatting	MBT 9-10
DEC	12/21	19	Minimum Day - No Computers	Pajama Day!
DEC	12/28	-	School Closed Christmas Break	School Closed Christmas Break
JAN	1/4	-	School Closed Christmas Break	School Closed Christmas Break
JAN	1/11	20	MS Excel - M&M Project	MBT 9-10
JAN	1/18	21	Excel Project - Probability Graph	Can You Type Your Speech from memory??
JAN	1/25	22	Speech Meet - Free Computer Time, Rehearse your speech	Study Hall time (6th grade Graduation Pictures)
FEB	2/1	23	Excel Project - Battleship Gameboard	MBT 9-10
FEB	2/8	24	Review Excel	Test on Excel
FEB	2/15	25	Introduction / Refresher MS Publisher	MS Publisher - Layout Guides, Ruler Guides
FEB	2/22	26	MS Word - Working on Science Project (titles, labels, graphs, charts, etc.)	MBT Review 1-10
MAR	3/1	27	MS Publisher - Quick Publications - Calendars	MBT 9-10
MAR	3/8	28	Basic Introduction MS PowerPoint - Create a presentation*	*Adjust Powerpoint timeframe to when Nation Report is
MAR	3/15	29	Minimum Day - Science Fair	Minimum Day - No Computers
MAR	3/22	30	Basic Introduction MS PowerPoint - Create a presentation for Nation Report*	MBT Review 1-10
MAR	3/29	31	Basic Introduction MS PowerPoint - Create a presentation for Nation Report*	MBT Self Review
APR	4/5	32	Mother's Day & Teacher Appreciation & Father's Day Cards using MS Word/Tux Paint	MBT Review 1-10
APR	4/12	33	Minimum Day - Sports Day	Minimum Day - No Computers
APR	4/19	34	School Closed - Good Friday	School Closed - Good Friday
APR	4/26	-	School Closed Easter Break	School Closed Easter Break
MAY	5/3	35	5th&6th Grade Alpine Trip - No Computer Class	5th&6th Grade Alpine Trip - No Computer Class
MAY	5/10	36	Finish all Open Projects / Typing Refresher	MBT Review 1-10
MAY	5/17	37	Last Computer Class - File & Desktop Clean Up	Free time (Games. Games, Games)
MAY	5/24	38	Minimum Day - Last Day of School Bash	Minimum Day - Last Day of School Bash



## Computer Class Overview 2018/2019 - 6th Grade

### THURSDAYS ONLY 11:00AM - 12:15AM

Month	Date	Week		
AUG	8/16	1	First Week of School, Computers start after Back to School Night	
AUG	8/23	2	Second Week of School, Computers start after Back to School Night	
AUG	8/30	3	Review Rules & Expectations of the Computer Center	Review Mavis Beacon Typing (MBT) & Scoresheets Lessons 1-3
SEPT	9/6	4	MS Publisher Review and Yearbook Prep & Set Up	MBT 1-3
SEPT	9/13	5	MS Publisher Review and Yearbook Prep & Set Up	MBT 1-3
SEPT	9/20	6	MS Word Name Poem - Word ART, Borders, Backgrounds	MBT 1-3
SEPT	9/27	7	MS Publisher - Yearbook /Working with Photos	MBT 4-6
OCT	10/4	8	MS Publisher - Yearbook /Working with Photos	MBT 4-6
OCT	10/11	9	MS Publisher - Yearbook /Code.Org	MBT 4-6
OCT	10/18	10	MS Publisher - Yearbook /Code.Org	MBT 4-6
OCT	10/25	11	MS Publisher - Yearbook /Code.Org	MBT 7-8
NOV	11/1	12	MS Publisher - Yearbook /Code.Org	MBT 7-8
NOV	11/8	13	MS Publisher - Yearbook /Code.Org	MBT 7-8
NOV	11/15	14	MS Word - Thanksgiving Project...I am thankful for...	MBT 7-8
NOV	11/22	15	School Closed Thanksgiving Break	
NOV	11/29	16	MS Publisher - Yearbook /Code.Org	MBT 7-8
DEC	12/6	17	MS Publisher - Yearbook /Code.Org	MBT 9-10
DEC	12/13	18	MS Word Christmas Is Project	MBT 9-10
DEC	12/20	19	Christmas Play Rehearsals No Computers	
DEC	12/27	-	School Closed Christmas Break	
JAN	1/3	-	School Closed Christmas Break	
JAN	1/10	20	MS Publisher - Yearbook /Code.Org	MBT 9-10
JAN	1/17	21	Introduction / Refresher MS Excel - Formulas, Autofill, Sorting, Formatting	MBT 9-10
JAN	1/24	22	100TH DAY CELEBRATION	100TH DAY ACTIVITY (Speech Meet Prep)
JAN	1/31	23	MS Excel - M&M Project	MBT 9-10
FEB	2/7	24	Excel Project - Probability Graph	MBT 9-10
FEB	2/14	25	MS Excel Project - Battleship Gameboard	MBT 9-10
FEB	2/21	26	MS Publisher - Yearbook /Code.Org	MBT Test 1-10
FEB	2/28	27	MS Word - Working on Science Project (titles, labels, graphs, charts, etc.)	MBT OR CLASS WORK/BOOK REPORT TYPING
MAR	3/7	28	MS Word - Working on Science Project (titles, labels, graphs, charts, etc.)	MBT OR CLASS WORK/BOOK REPORT TYPING
MAR	3/14	29	MS Publisher - Yearbook /Code.Org	MBT OR CLASS WORK/BOOK REPORT TYPING
MAR	3/21	30	MS Publisher - Yearbook /Code.Org	MBT OR CLASS WORK/BOOK REPORT TYPING
MAR	3/28	31	MS Publisher - Yearbook /Code.Org	MBT OR CLASS WORK/BOOK REPORT TYPING
APR	4/4	32	MS Publisher - Yearbook /Code.Org	MBT OR CLASS WORK/BOOK REPORT TYPING
APR	4/11	33	MS Publisher - Yearbook /Code.Org	MBT OR CLASS WORK/BOOK REPORT TYPING
APR	4/18	34	Terra Nova Testing Week	MS Publisher - Yearbook
APR	4/25	-	School Closed Easter Break	
MAY	5/2	35	5th&6th Grade ALPINE Trip - No Computer Class	
MAY	5/9	36	MS PUBLISHER YEAR BOOK FINAL PREVIEW & PUSH!	
MAY	5/16	37	6TH GRADE COMPUTERS FINAL CLASS! GAMES & PARTY	
MAY	5/23	38	6TH GRADE OFF CAMPUS PREPARING FOR GRADUATION CEREMONY	